



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000012668
 Purchase Order Change Notice (# 1)

Payment Terms: NET30 **Freight Terms:** FOB Destination **Ship Via:** VNDR **PCC:** 0 **PO Date:** 05/08/2023 **PO End Date:** 06/30/2023 **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:** 05/11/2023
PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: TEXAS DEPARTMENT OF CRIMINAL JUSTICE (TD)
 PO BOX 99
 HUNTSVILLE TX 773420099
 United States

Ship To: 1P13 - Fort Worth Region
 2425 Gravel Dr.
 Fort Worth TX 76118
 United States

Vendor ID: 3696696696 6 007

Bill To: 4000 Jackson Avenue
 Austin TX 78731
 United States

Purchaser: Maxwell Alexander Brown
Phone: 512/465-4000
Fax:

Bill To Fax:

Email: maxwell.brown@txdmv.gov

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

POCN #1 (Max Brown, 05/11/2023) Updated PO to add funds.

Change Orders:

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:

Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.

Note: Warrants will not be issued to a vendor without a current Texas Identification Number.

Quantity(ies):

Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:

Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

The Prison Made Good Acts:

Texas Department of Criminal Justice (TDCJ) and Texas Correctional Industries (TCI), a division of the TDCJ, Texas Government Code, Title 10, Subtitle D, Chapter 2155, Subchapter A, Sec. 2155.065 and Texas Government Code, Title 4, Subtitle G, Chapter 497, Subchapter A, Section 497.023 - 497.029)

Interagency Agreement Contract Act:

TX Gov Code, Title 7, Chapter 771

Reference 966-M2 IAC - Texas Department of Criminal Justice - Texas Correctional Industries

Authorized Signature

Maxwell Brown

05/11/2023



Texas Department of Motor Vehicles
 Business Unit # 60800
 Purchase Order # 0000012668
 Purchase Order Change Notice (# 1)

Vendor Quote Number: 2309-003

TxDMV Contract Monitor:
 Desiree Ewing
 Desiree.ewing@txdmv.gov
 817-285-1511

Vendor Contact:
 Ruble Walker
 tci@tdcj.texas.gov
 936-437-6048

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Business Cards (Digital Printing) New Supervisor Cards One Sided 500/1 Box	30101	206/64	1.0000	BOX	\$19.44000	\$19.44	06/30/2023
							Schedule Total	<input type="text" value="\$19.44"/>
					ReqID:			
					0000013266			

Desiree Ewing
 Operations Branch Supervisor
 FORT WORTH REGIONAL SERVICE CENTER
 Vehicle Titles and Registration Division
 O 817.285.1511 C 512.500.7604
 Desiree.Ewing@TxDMV.gov

2425 GRAVEL DRIVE, FORT WORTH, TEXAS 76118
 www.TxDmv.gov

Item Total for Line # 1

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Business Cards (Digital Printing) New Coordinator Cards One Sided 500/1 Box	30101	206/64	1.0000	BOX	\$19.44000	\$19.44	06/30/2023
							Schedule Total	<input type="text" value="\$19.44"/>
					ReqID:			
					0000013266			

Yazmin Hernandez
 Customer Service Coordinator
 FORT WORTH REGIONAL SERVICE CENTER
 Vehicle Titles and Registration Division
 O 817.285.1512
 Yazmin.Hernandez@TxDMV.gov

2425 GRAVEL DRIVE, FORT WORTH, TEXAS 76118
 www.TxDmv.gov

Item Total for Line # 2

Authorized Signature
 Maxwell Brown
 05/11/2023



Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000012668
Purchase Order Change Notice (# 1)

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Freight on business cards	30101	962/86	1.0000	EA	\$9.77000	\$9.77	06/30/2023
							Schedule Total	<input type="text" value="\$9.77"/>
					ReqID:			
					0000013266			
							Item Total for Line # 3	<input type="text" value="\$9.77"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: <http://www.txdmv.gov/contractors-vendors>

Authorized Signature

Maxwell Brown

05/11/2023